



ACADEMIC SENATE MEETING MINUTES

Thursday, January 26, 2012

Present: Reem Asfour, Mary Asher-Fitzpatrick, Paul Carmona, Guillermo Colls, Dan Curtis, Donna Hajj, Nancy Jennings, Jesus Miranda, Brad Monroe, Angela Nesta, Donna Riley, Mary Sessom, Michael Wangler

Proxy: Seth Slater for Barbara Pescar

Absent: Greg Differding, Michelle Garcia

Guests: Tony Zambelli, SLO Coordinator

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Michael called the meeting to order at 2:00pm

I. Approval of Minutes

Michael stated there were no minutes to approve.

II. President's Report

A. Announcements

Michael handed out the Academic Senate Spring 2012 schedule along with an updated list of constituency groups and their faculty memberships. Michael reviewed the handouts and explained the proxy/substitute process. When a Senator knows in advance that they cannot attend a meeting, they can get a proxy from their larger constituency group to stand in for them. Members of the Senate Officers Committee (SOC) do not have a constituency group and therefore cannot recruit a proxy when absent. Senate Officers who are members of the Senate cannot serve as a proxy for an absent Senator; however, ex-officio members of SOC (who are not members of the Senate) can act as proxies within their respective constituency group.

Michael congratulated the recipients of this year's Award for Teaching Excellence, who were honored at the President's State of the College address on January 17th. Chris O'Byrne received the full-time faculty award, and Steve Schlichtenmyer, received the part time faculty award. Michael reminded the Senate that nominations will be accepted this Spring for the Outstanding Faculty Member Award that will be presented at Fall Convocation.

B. Upcoming Senate Business for Spring 2012

Michael reviewed the items that the Senate will be working on during the Spring semester. He announced that the GCCCD Foundation will be hosting an event to honor our retiring faculty members, and the post-commencement reception will also be dedicated to recognizing the service of our retirees.

The reception to honor our newly tenured faculty members will take place on Thursday, April 12th at the Water Conservation Garden immediately following our regular Senate meeting.

A proposal to establish a mentoring program for new, tenure-track faculty, will be developed, and the Faculty Handbook will be finished and brought to the Senate before the end of the semester. The district and college governance handbooks will be updated, and several new & revised Board Policies will be considered.

There will also be a comprehensive review of the college's integrated planning model, which will include program review, planning and budget processes. The Senate will have a chance to weigh in on these processes toward the middle of the Spring semester.

C. District & College Council Updates

Michael shared the Integrated Planning Model for the District. He said it had evolved becoming more data driven and more assessment oriented and more directly linked to the college's planning model.

Michael presented FTES and Budget projections for the remainder of the fiscal year, as well as forecasts for 2012-13. The Governor's budget proposal includes an 11% trigger cut if the voters turn down an initiative to raise the sales tax in November. The district will be planning for the worst-case scenario as it develops the tentative budget this spring. More information will be available after the February 13th DSP&BC meeting.

As part of the regular accreditation cycle, IERC is reviewing the college's Mission & Vision Statements. A first draft of proposed changes was shared with the Senate. The following suggestions were made:

- Add "dedicated to" in front of "providing exceptional..."
- Change Vision Statement to "Inspiring Student Success." Or "Inspiring Students to Realize their Dreams."
- Replace the phrase "...local, regional and global communities" with "society"
- In same phrase, replace "regional" with "national" to clarify a specific area of focus, and better reflect the service we provide to our country.
- Keep current vision: "Learning for the Future."

Michael said he would be sending the revised version out to them for more feedback and this would return at a future Senate meeting for more discussion.

D. Academic Senate Elections

Michael announced that Senate elections would be taking place in early February, and that Angela Nesta, the Senate Elections Coordinator, would be coordinating both the nomination and balloting processes.

Nomination forms will be distributed next week and all candidates will be required to provide a statement explaining their experience and qualifications for the election ballot. Michael also announced that Jodi Reed is working on getting the elections into an electronic format.

E. Reception for Newly Tenured Faculty

Michael announced that the reception would be held at the Water Conservation Garden on April 12, 2012 right after Senate meeting at 4 pm. He then asked for volunteers from the Senate to help with the event planning, and Donna Hajj & Brad Monroe volunteered. Additional information will be provided at a future Senate meeting.

III. Vice President's Report

A. SOC Committee Appointments

Nancy Jennings announced the following committee appointments:

- Reading Instructor Search: Mary Graham, Chuck Charter, Marvelyn Bucky, and Lindy Brazil
- Veteran's Counselor Search: Raad Jerjis, Mary Graham, and Donna Hajj

IV. Other Reports

A. Student Learning Outcomes Coordinator

Michael introduced the college's new Student Learning Outcomes (SLO) Coordinator, retired faculty member, Tony Zambelli. Tony passed out the ACCJC SLO Rubric for review, and emphasized the importance of being at the proficiency level by the end of this year.

Tony stated that he had two primary goals for this semester: 1) Help faculty get all of the remaining course-level SLO's written, and 2) help departments develop and implement their assessment plans. He indicated that there are many ways to approach assessment, and his role will be to help facilitate department progress in this area. He said that the commission wants to see that SLOs are being assessed and that departments are closing the loop by discussing the assessment results and making changes based on those discussions. How each department approaches their assessment and follow-up discussions is up to the individual department to decide, based on what will work best for them. He added that all assessment and follow-up activities need to be documented, and that this could be as simple as recorded notes or emails from department discussions.

Michael added that in the program review template there are places to record SLO assessment and follow-up activities. He then thanked Tony and stated that he would be invited back for a mid-semester update.

V. Information

A. College & District Educational Master Plan

A final draft of the College & District Educational Master Plan was presented for review & discussion as a first read. Michael briefly covered some of the highlights of the draft plan, and indicated he would send it out for constituency group review and feedback. This item will return to the Senate for action at the next meeting.

VI. Announcements/Public Comment

There were no announcements or public comment.

Meeting adjourned at 3:55pm

Recorded by Joy Tapscott